

1 **CCS ENTRY FORM**  
2 **LAKE SUPERIOR COURT**  
3 **JUVENILE DIVISION**  
4 **CROWN POINT, INDIANA**

5  
6 **IN THE MATTER OF THE PATERNITY OF:** \_\_\_\_\_, **Male/Female, Born**

7  
8 **CASE NUMBER: 45D06-** \_\_\_\_\_ **-JP-** \_\_\_\_\_

9  
10 **CAPTION:**  
11 \_\_\_\_\_, **Father/Mother**  
12  
13 **and** \_\_\_\_\_, **Father/Mother**  
14

15 The activity of the Court should be summarized as follows on the Chronological Case  
16 Summary (CCS):

17  
18 Petitioner files Summons, Appearance, Verified Petition to Establish Paternity, Custody and Child Support;  
19 Verified Motion for Fee Waiver, Order for Fee Waiver, and Notice of Hearing.

20  
21 Hearing is set for \_\_\_\_\_ at \_\_\_\_\_ .M.

22  
23 **PARTIES** \_\_\_\_\_  
24 **Address:** \_\_\_\_\_  
25 \_\_\_\_\_

26  
27 **(TO BE DESIGNATED BY THE COURT)**

28  
29 This CCS Entry Form shall be:

- 30  Placed in case file  
31  
32  Discarded after entry on the CCS  
33  
34  Mailed to all counsel by:  Counsel  Clerk  Court  
35  
36  There is no attached order; or  
37 The attached order shall be placed in the RJO: Yes  No   
38  
39  
40  
41

42 **DATE:** \_\_\_\_\_

43 **APPROVED:** \_\_\_\_\_  
44 **JUDGE/MAGISTRATE**  
45 Lake Superior Court, Juvenile Div.

16 STATE OF INDIANA ) IN THE SUPERIOR COURT OF LAKE COUNTY  
17 ) JUVENILE DIVISION, 3000 West 93<sup>rd</sup> Avenue,  
18 COUNTY OF LAKE ) Crown Point, Indiana 46307 (219) 660-6900  
19 )

20 IN THE MATTER OF THE PATERNITY OF: ) CASE NO. 45D06-\_\_\_\_\_-JP-\_\_\_\_\_  
21 \_\_\_\_\_, Male/Female )

22 )  
23 Born \_\_\_\_\_ )  
24 b/n/f \_\_\_\_\_ )  
25 \_\_\_\_\_ )  
26 Father/Mother )  
27 and \_\_\_\_\_ )  
28 \_\_\_\_\_ )  
29 \_\_\_\_\_ )  
30 Father/Mother )  
31 )

32 **APPEARANCE**

- 33  
34 1. Father/Mother: \_\_\_\_\_  
35  
36 2. Attorney Information: Self-Represented  
37  
38 3. Case Type: JP  
39  
40 4. Will NOT accept Fax Service.  
41  
42 5. Are there related cases? Yes  No ; Case Number(s): \_\_\_\_\_  
43  
44  
45  
46  
47  
48  
49  
50  
51

52 \_\_\_\_\_  
53 Signature  
54 Address: \_\_\_\_\_  
55 \_\_\_\_\_  
56  
57  
58  
59  
60  
61  
62 Phone # \_\_\_\_\_

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87 IN THE MATTER OF THE PATERNITY OF: ) CASE NO. 45D06-\_\_\_\_\_-JP-\_\_\_\_\_  
 88 \_\_\_\_\_, Male/Female )  
 89 Born \_\_\_\_\_ )  
 90 b/n/f \_\_\_\_\_ )  
 91 Father/Mother )  
 92 And \_\_\_\_\_ )  
 93 Father/Mother )  
 94

95 **VERIFIED MOTION FOR FEE WAIVER**

96 The Petitioner now states:

- 97 1. I wish to file this action and I believe that I have a case with merit.  
 98 2. I cannot pay any of the filing fees or other cost of this action because I do not have  
 99 sufficient income or resources.

100 3. I live with \_\_\_\_\_.

101 4. Our family's income is \$ \_\_\_\_\_ *before taxes*  
 102 Wages \_\_\_\_\_  
 103 Unemployment Compensation \_\_\_\_\_  
 104 AFDC / TANF Benefits \_\_\_\_\_  
 105 Social Security Benefits \_\_\_\_\_  
 106 Child Support \_\_\_\_\_  
 107 Other \_\_\_\_\_  
 108 **Total = \$ \_\_\_\_\_**

109 5. We have \$ \_\_\_\_\_ in the bank.

110 6. Our expenses total \_\_\_\_\_ per month. **(Total from below)**  
 111 **(Expenses spent each month)**  
 112 Housing (Rent, Contract or Mortgage) \_\_\_\_\_  
 113 Utilities (Gas, Electric, Water, Sewer, Phone, etc.) \_\_\_\_\_  
 114 Food \_\_\_\_\_  
 115 Child Care \_\_\_\_\_  
 116 Medical Bills \_\_\_\_\_  
 117 Transportation \_\_\_\_\_  
 118 Insurance (car, medical and/or property) \_\_\_\_\_  
 119 Child Support \_\_\_\_\_  
 120 Other (please describe) \_\_\_\_\_  
 121 **Total = \$ \_\_\_\_\_**

122 I request that this Court waive all costs of this action and allow me to proceed without the  
 123 payment of any filing fees or other costs.

124  
 125 I affirm under the penalties of perjury that the foregoing representations are true.

126 \_\_\_\_\_  
 127 Signature  
 128 Address: \_\_\_\_\_  
 129 \_\_\_\_\_

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134 IN THE MATTER OF THE PATERNITY OF: ) CASE NO. 45D06-\_\_\_\_\_-JP-\_\_\_\_\_  
135 \_\_\_\_\_, Male/Female )  
136 Born \_\_\_\_\_ )  
137 b/n/f \_\_\_\_\_, )  
138 Father/Mother )  
139 And \_\_\_\_\_ )  
140 Father/Mother )  
141  
142  
143

**ORDER ON FEE WAIVER**

144  
145 The Petitioner has filed a Verified Motion for Fee Waiver, which the Court has reviewed  
146 and finds should be granted.

147 **IT IS THEREFORE ORDERED** that Petitioner may file this case:

- 148  without the pre-payment of any filing fees, costs, security, bond or other expenses; or  
149  upon the pre-payment of \$\_\_\_\_\_ which is a portion of the filing fee set by statute.

150 Such sum must be paid by the Petitioner to the Clerk within the next 20 days.

151 The Court will determine whether any or additional costs are to be paid at a preliminary  
152 or final hearing in this case.

153  
154  
155 **DATE:** \_\_\_\_\_

\_\_\_\_\_  
**JUDGE/MAGISTRATE**  
Lake Superior Court, Juvenile Division

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174 IN THE MATTER OF THE PATERNITY OF: ) CASE NO. 45D06-\_\_\_\_\_-JP-\_\_\_\_\_  
175

176 \_\_\_\_\_, Male/Female )

177 Born \_\_\_\_\_ )

178  
179 b/n/f \_\_\_\_\_, )  
180 Father/Mother

181 And \_\_\_\_\_ )

182 Father/Mother )  
183

184

**VERIFIED PETITION TO ESTABLISH PATERNITY, CUSTODY,  
PARENTING TIME & CHILD SUPPORT**

185

186 Comes now Father/Mother, \_\_\_\_\_, and for cause of action alleges  
187 and says:

188 1. Father/Mother \_\_\_\_\_, currently resides at \_\_\_\_\_  
189 \_\_\_\_\_, County of \_\_\_\_\_, State of Indiana.

190 2. Father/Mother \_\_\_\_\_, currently resides at \_\_\_\_\_  
191 \_\_\_\_\_, County of \_\_\_\_\_, State of Indiana.

192 3. The Mother gave birth to a Male/Female child out of wedlock, namely  
193 \_\_\_\_\_, on \_\_\_\_\_, and the child has lived with  
194 Father/Mother at \_\_\_\_\_, in \_\_\_\_\_  
195 County, Indiana since \_\_\_\_\_.

196 4. The Putative Father is the biological father of \_\_\_\_\_,  
197 born \_\_\_\_\_.

198 5. Affidavit of Paternity was/was not signed at birth. If YES, a copy is/is not attached.

199 WHEREFORE, Father/Mother requests that an Order be entered establishing the paternity of  
200 \_\_\_\_\_, that custody, visitation and support be determined  
201 and for all proper relief.

202 Signed: \_\_\_\_\_  
203 Print Name: \_\_\_\_\_

204 I, \_\_\_\_\_, affirm under the penalties for perjury, that the  
205 above and foregoing representations are true and accurate to the best of my knowledge.  
206

207

208

\_\_\_\_\_  
Name: \_\_\_\_\_ Father/Mother

209 STATE OF INDIANA ) IN THE SUPERIOR COURT OF LAKE COUNTY  
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213 IN THE MATTER OF THE PATERNITY OF: ) CASE NO. 45D06-\_\_\_\_\_-JP-\_\_\_\_\_  
214

215 \_\_\_\_\_, Male/Female )

216 Born \_\_\_\_\_ )

217 b/n/f \_\_\_\_\_ )

218 \_\_\_\_\_ )

219 Father/Mother )

220 and )

221 )

222 \_\_\_\_\_ )

223 Father/Mother )

224

225

226

**NOTICE OF HEARING**

227

228 A Verified Petition to Establish Paternity has been filed in this Court. The Court now sets this  
229 matter for a Hearing on \_\_\_\_\_ at \_\_\_\_\_ .M.

230 The Parties may present evidence on their behalf. Failure to appear may result in matters  
231 being decided in your absence.

232 So ordered this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

233

234 Date: \_\_\_\_\_

235

**\_\_\_\_\_  
JUDGE/MAGISTRATE**

236

Lake Superior Court, Juvenile Division

237

238

239 Distribution:

240

241 PARTIES \_\_\_\_\_

242 Address: \_\_\_\_\_

243 \_\_\_\_\_

244

245 STATE OF INDIANA ) IN THE SUPERIOR COURT OF LAKE COUNTY  
246 ) JUVENILE DIVISION, 3000 West 93<sup>rd</sup> Avenue,  
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248 )

249 IN THE MATTER OF THE PATERNITY OF: ) CASE NO. 45D06-\_\_\_\_\_-JP-\_\_\_\_\_  
250 \_\_\_\_\_, Male/Female )  
251 Born \_\_\_\_\_ )  
252 b/n/f \_\_\_\_\_ )  
253 \_\_\_\_\_ )  
254 Father/Mother )  
255 and )  
256 \_\_\_\_\_ )  
257 \_\_\_\_\_ )  
258 Father/Mother )  
259 )

260 **SUMMONS**  
261 **AND NOTICE OF INITIAL HEARING IN A PATERNITY CASE**

262  
263 **THE STATE OF INDIANA TO:** \_\_\_\_\_  
264 \_\_\_\_\_  
265 \_\_\_\_\_  
266 \_\_\_\_\_

267  
268 A paternity action has been filed in the Court stated above. A copy of the Petition (and, in some cases, other documents)  
269 together with a separate Notice from the Court which is printed on yellow paper are attached to or otherwise served with  
270 this Summons and contain important details regarding the nature of these proceedings. Local Rules in Lake County require  
271 that both parties to this case complete certain specific tasks. You should immediately and carefully review those  
272 requirements at the website established by the Court at: [www.LakeCountyKids.org](http://www.LakeCountyKids.org) .  
273

274 **THIS IS YOUR OFFICIAL NOTICE** that an Initial Hearing to Establish Paternity is scheduled for \_\_\_\_\_  
275 **at \_\_\_\_\_ m.** at the address listed in the upper right hand corner of this Summons. If you wish to hire an attorney to  
276 represent you in this matter, it is advisable to do so before that date. **If you do not appear for that hearing, a final order**  
277 **could be entered by default determining paternity, custody, parenting time and child support.**  
278

279 If you do not file a written appearance with the Clerk and serve a copy on the attorney whose name and address is set forth  
280 at the bottom of this page, you may not receive notice of any further proceedings in this action. You are not required to file  
281 any written Answer to respond to the Petition; however, certain grounds for dismissal must be asserted in a timely fashion  
282 or are waived; and, if you have a claim for relief against the person who filed the Petition, you may be required to assert  
283 such a claim in a written pleading which must be filed with the Clerk and served upon the attorney whose name and address  
284 is set forth at the bottom of this page.  
285

286 The following manner of service is designated: **Certified Mail / Sheriff**

287  
288  
289 Date: \_\_\_\_\_

MICHAEL BROWN  
CLERK, LAKE CIRCUIT/SUPERIOR COURTS

290  
291  
292 By: \_\_\_\_\_  
293 Deputy Clerk  
294  
295  
296  
297  
298

356 Party: \_\_\_\_\_ Father/Mother

357

358 Party: \_\_\_\_\_ Father/Mother

359

360 **Information Sheet**

**NOT FOR PUBLIC ACCESS**

361 **Family Court Pilot Project**

**PRINT ON LIGHT GREEN PAPER**

362

363 This form is required to be completed in full and filled with the Clerk's Office with all new  
364 petitions filed for dissolution of marriage, legal separation and determination of paternity. The  
365 information on this form will be used to identify families who have more than one cause of  
366 action pending in the Lake County Court System, and to aid the Courts in tracking the progress  
367 of these matters.

368

369

	Full Name	Soc. Sec. #	Date of Birth	Sex (M/F)
Mother				
Father				

370

371 Names of all children of the parties: Soc. Sec. # Date of Birth Sex (M/F)

Names of all children of the parties:	Soc. Sec. #	Date of Birth	Sex (M/F)

372

373 Names of all other persons residing in the parties' household

374 Full Name: Soc. Sec. # Relationship Date of Birth Sex

Full Name:	Soc. Sec. #	Relationship	Date of Birth	Sex

375 Please list all other court cases in which the parties, their children or nay members of their  
376 household are involved in capacity. Include all cases, including Juvenile, Probate, Criminal,  
377 Civil, Domestic Relations, Protective Orders, Small Claims and Traffic.

Title of case:	Name and location of court:
Type of case:	CASE number:

378