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NOP Organic Grower Plan Appendices

Form# NOP A3AOGP-v. 062309

Page 1 of 14

Operation Name:

Primary Authorized Representative:

Date Form Submitted:

AI CLIENT NUMBER (IF Appl.)

APPENDICES OVERVIEW

The following appendices are required only if requested by AI or as directed in Section VIII of the Organic Grower Application and Plan. Any completed appendix from this form submitted to AI becomes incorporated into the Organic Grower Application and is binding on the submitting operation by operation of the contract with AI and the USDA National Organic Program Final Rule. Though divided into individual appendices the entire packet is a single form, and the entire form must be submitted even if only a single appendix is being submitted.

Please indicate which Appendix/Appendices are being completed and submitted to Americert International:

- Appendix I-Designation of Additional Authorized Representatives and Secured Users. Page 2.
- Appendix II-Supplemental Fields, Parcels or Crops. Page 2.
- Appendix II-A-Land Use Report and Affidavit. Page 4.
- Appendix II-G-Greenhouse Production Plan and Report. Page 5.
- Appendix III-B-Policy and Report on the Use of Non-Organic Seeds. Page 6.
- Appendix IV-A-1-Policy and Report on Manure Use. Page 7.
- Appendix IV-A-2-Policy and Report on Compost Use. Page 8.
- Appendix IV-A-3-Policy and Report on Crop Rotations and Cover Crop Use. Page 9.
- Appendix VI-B-1-Plan and Report on Equipment Cleaning. Page 10.
- Appendix VI-C-1-Plan and Report for Packing and Labels. Page 11.
- Appendix VI-C-2-Plan and Report for Light Cleaning and Processing of Crops. Page 12.
- Appendix VI-C-3-Plan and Report for Crop Storage. Page 13.
- Appendix VI-C-4-Plan and Report for Transport of Crops. Page 14.

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Under penalties of perjury, I swear, attest, and affirm that I am the authorized representative and agent for the operation in this matter, having been duly authorized or appointed to act on the operation's behalf and, in my capacity as agent, to bind the operation. Additionally, I swear and affirm that I have read and agree, on behalf of the operation to all of the provisions of this contract and request and that each question of the plan and application has been answered truthfully.

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Date Signed:

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Appendix II-A-Land Use Report and Affidavit

Operation Name:

NOTE: THE NOP FINAL RULE REQUIRES THAT LAND AND FIELDS MUST BE FREE OF APPLICATIONS OF PROHIBITED SUBSTANCES FOR A MINIMUM OF THREE YEARS PRIOR TO THE HARVEST OF THE FIRST CERTIFIED ORGANIC CROP. PLEASE COMPLETE THE FOLLOWING REPORT AND AFFIDAVIT FOR ANY PARCEL OR FIELD WHICH A) HAS NOT PREVIOUSLY BEEN CERTIFIED BY AI, OR WHICH HAS NOT BEEN OWNED FOR MANAGED BY YOURSELF FOR MORE THAN THREE YEARS.

Parcel or Fields

1st Parcel Name or Identifier	Parcel Location County +Address or GPS Coordinates Of Entrance	Total Acreage	Owned (O), Leased (L) or Managed (M)	How Long Owned Leased or Managed?

If this land has been owned, managed or leased by you for the past three years, please indicate the date of the last known application of a prohibited substance to this parcel or field:

If this land has not been owned, managed or leased by you for the past three years, have you attached a sworn, notarized affidavit of the last owner or manager establishing the date of the last known date of an application of a prohibited substance?

Under penalties of perjury, I swear, attest, and affirm that I am the authorized representative and agent for the operation in this matter, having been duly authorized or appointed to act on the operation's behalf and, in my capacity as agent, to bind the operation. Additionally, I swear and affirm that I have read and agree, on behalf of the operation to all of the provisions of this contract and request and that each question of the plan and application has been answered truthfully.

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2nd Parcel Name or Identifier	Parcel Location County+Address or GPS Coordinates Of Entrance	Total Acreage	Owned (O), Leased (L) or Managed (M)	How Long Owned Leased or Managed?

If this land has been owned, managed or leased by you for the past three years, please indicate the date of the last known application of a prohibited substance to this parcel or field:

If this land has not been owned, managed or leased by you for the past three years, have you attached a sworn, notarized affidavit of the last owner or manager establishing the date of the last known date of an application of a prohibited substance?

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Appendix II-G-Greenhouse Production Plan and Report

Operation Name:

1. Please list the number of greenhouses used, the construction type, size, and crops produced in the greenhouse(s):

2. Is greenhouse production grown in containers, in the ground, or in raised beds? Please explain fully:

3. If greenhouse production is in the ground, describe how you can prove the ground has been free of prohibited substances for at least three years?

4. Is treated wood (arsenate or other) used anywhere in the greenhouse, tables, or beds? (If yes, the treatment, when installed, and how you prevent contamination of organic production from water run-off or direct contact.)

5. Are all inputs (soil, media, fertilizers, fungicides, etc.) used in greenhouse production listed in Section VII.C. of the Organic Grower Application and Plan? (If not, please list here.)

6. Are all greenhouses listed as production areas in Section II.B. of the Organic Grower Application and Plan? (If not, please list here.)

7. Do you have greenhouse production of organic and non-organic crops or seedlings in any greenhouse? If so, please describe how you prevent accidental contamination or commingling between the organic and non-organic crops.

8. How do you prevent contamination or commingling of soil or media when potting organic and non-organic seedlings and containers?

9. How do you identify organic production areas so as to prevent accidental contamination of organic production or commingling with non-organic production?

10. How do you store non-organic inputs as to prevent accidental contamination of organic production through accidental use of non-organic inputs?

11. How do you prevent contamination of organic production through pest control product use, or drift, drip or other contamination from non-organic production in the area?

12. How do you clean beds or production containers between crops? What practices do you have in place to ensure that this process does not contaminate containers or beds used for organic production?

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Appendix IV-A-1-Policy and Report on Manure Use

Operation Name:

1. Please indicate which of the following types of manure products are used in production:

- A Dry Processed or Pre-Mixed Formulated Fertilizer Containing Manure.
- A Liquid (or Dry Soluble Base) Processed or Premixed Formulated Fertilizer Containing Manure.
- Manure Produced On-Farm. (Incl. dried, aged, or mixed with stall bedding or other litter.)
- Manure Produced Off-Farm (Incl. dried, aged, or mixed with stall bedding or other litter.)
- Compost Produced On-Farm
- Compost Produced Off-Farm
- Compost Tea (containing any manure based component or ingredient.)

2. In your own words, describe your use of manure, compost, or manure based products in production:

3. If you use any dry processed or premixed fertilizer containing manure, or a liquid (or soluble base) fertilizer containing manure, or off-farm manure, or off-farm compost, please identify the name of the product, the type of product, and the source of the product:

4. If you identified any manure product as compost produced on-farm, please describe your compost method, including the time, temperature, turnings, the C:N ratio (if known), and how these factors are documented:

5. Please describe the crops or fields on which these manure products are applied, as well as the frequency and volume of the application. Do you document this information in a log, journal, or by some other method? If yes, describe?

6. The NOP Regulations have strict time limits on how close to harvest manure applications can be made. This varies based upon whether or not the crop the manure is applied to is intended for human consumption, how the product is applied, and whether or not the crop comes into direct contact with the soil. (90 days prior to harvest for crops whose edible portions do not come into direct contact with the soil, 120 days prior to harvest for crops whose edible portions come into direct contact with the soil.) How do you comply with these regulations and how do you document this compliance? Which deadline applies to which crops?

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Appendix IV-A-2-Policy and Report on Compost Use

Operation Name:

1. Please indicate which of the following types of compost or compost based products are used in production:

- A Dry Processed or Pre-Mixed Formulated Fertilizer Containing Compost.
- A Liquid (or Dry Soluble Base) Processed or Premixed Formulated Fertilizer Containing Compost.
- Compost Produced On-Farm.(Incl. dried, aged, or mixed with stall bedding or other litter.)
- Compost Produced Off-Farm (Incl. dried, aged, or mixed with stall bedding or other litter.)
- Compost Tea (containing any manure based component or ingredient.)

2. Does the compost you referred to in paragraph 1 contain manure as one of its ingredients? If so, what kind?

3. If produced on-farm, what other ingredients are used in your compost? What are the sources?

4. If not produced on-farm, please indicate the name, source, and description of the compost product and how it is used.

5. If known, indicate how the compost is produced, including the method, the length of the process, what is temperatures are achieved, how often it is turned, what the C:N ratio is, and whether or not these factors are documented and recorded and if so, how.

6. Are there any known potential sources of contamination to the ingredients or the compost itself? If so, what?

7. Do you follow any time restrictions between the last application of the compost product to crops and the date of harvest? If so, please describe the time restrictions used and how this is documented.

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Appendix IV-A-3-Policy and Report on Crop Rotations and Cover Crops

Operation Name:

1. Please describe your crop rotation policy and practices:

2. What cover crops do you use?

3. Do you use organic seeds for your cover crops? If not, which crops and why not?

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Appendix VI-B-1-Policy and Report on Equipment Cleaning: To be completed only if all of the equipment used in organic operations is NOT owned by the operator or is NOT dedicated solely to organic production.

Operation Name:

Description(Type, Use, Name, Manufacturer, etc.)	Owned (O), Rented (R), Subcontractor (S), Other (OT)	Organic Only (O) or Conventional & Organic Use (C)	Method of Cleaning Prior to Organic Use	Is the Cleaning Documented?

- Please indicate which of the following applies to your equipment cleaning program:
- Maintaining equipment so as to be free of fluid leaks and other maintenance related risks of contamination.
 - Triple water rinses of equipment prior to use on organic fields or after use on conventional fields.
 - Clearly marking "organic only" equipment and dedicating it to organic use.
 - Written clean equipment guidelines or agreements for staff or subcontractors.
 - Maintaining equipment cleaning logs, checklists, standard operating procedures, or other documentation.
 - Use of purges to prevent contamination or commingling.

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Appendix VI-C-1-Plan and Report for Packing and Labels: To be completed only if the operation removes product from harvest containers and packs into labeled containers.

Operation Name:

1. Please describe post-harvest packing: (Include what crops, where packed, method and procedure for packing, and what containers the product is packed into--including packing materials, container sizes and description, and how labeled.)

2. Please indicate which of the following describes the final packaging of product as it leaves your possession:

- Bulk packaged for wholesale.
- Bulk packaged for retail.
- Portion packaged for wholesale.
- Portion packaged for retail.
- Other. Please describe:

3. Please indicate which of the following describes the final packaging of product as it leaves your possession:

- Packaging or label contains the word "organic".
- Packaging or label includes the operator's name and address.
- Packaging or label states "certified organic by Americert International".
- Packaging or label carries the USDA organic logo.
- Packaging or label includes Americert Logo.
- Packaging or label includes a lot number, harvest number, or production number or date.
- Packaging has a distributor, purchaser, or wholesaler's label attached or printed on packaging.
- Packaging references certification held by another entity or issued by a certifier other than Americert International.

YOU MUST SUBMIT COPIES OF ALL LABELS, MARKET MATERIALS, AND PRINTED PACKAGING TO AMERICERT FOR APPROVAL PRIOR TO USE. BE SURE TO SUBMIT THESE WITH THIS APPLICATION.

4. Please describe what labels, packing materials, or market materials that are being attached to this application:

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Appendix VI-C-2-Plan and Report for Light Cleaning and Processing of Crops: To be completed only if the operation engages in washing, cleaning, de-stoning, or sizing of harvested crops.

Operation Name:

1. Please describe post-harvest cleaning, washing, sorting, de-stoning, or sizing of harvested crops: (Include what crops, where handled, method and procedure, and what equipment and sanitizer are used.)

2. Please indicate which of the following applies to the operation's cleaning and processing of crops:

Sanitizer, cleaners, or other substances are applied to the crops or to water that comes into contact with the crops.

The equipment used in cleaning and processing of the crops post-harvest are dedicated to organic only use.

The equipment's food contact surfaces are food grade materials.

3. If sanitizer, cleaners, or other substances are applied to the crops or to water that comes into contact with the crops, please list what substances are used, the rate (amount) used, and what practices or procedures are in place to comply with the NOP regulations regarding sanitizer, cleaner, and other input use (as applicable.)

4. Describe what procedures and practices you have in place to protect the organic integrity of organic products during cleaning, washing, de-stoning, sizing, etc. :

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Appendix VI-C-3-Plan and Report for Crop Storage: To be completed only if the operation engages in storage of harvested product in a structure.

Operation Name:

1. Please describe post-harvest crop storage: (Include what crops, where stored, method and procedure of storage, how storage is documented (e.g. inventory logs, numbered storage units, etc.) and what containers (if any) are used to store products.)

2. Please describe what pest and rodent control practices are planned for use or have actually been used in post-harvest crop storage areas. If any pest control products have been used or are planned for use, please describe them.

3. Is the same structure or building used to store organic and non-organic crops post-harvest? (If yes, how do you prevent commingling of organic and non-organic products?)

4. Please describe what practices and procedures you have in place to clean storage areas (both as needed and between emptying and the next storage event.)

5. Please indicate which of the following applies to post-harvest crop storage:

- Storage is off-site.
- Storage uses mobile containers/structures such as refrigerated trucks or trailers, etc.
- Materials, inputs, or substances are applied to storage areas or crops prior to storing crops.
- Crops are stored in containers or packaging.
- Stored crops are labeled with the term "organic" prominently displayed.

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Appendix VI-C-4-Plan and Report for Transport of Crops: To be completed only if the operation transports product or crops to buyer, processor, or market.

Operation Name:

1. Please describe how and when post-harvest crops are transported from the operation premises:

2. Who takes responsibility for the organic integrity of the product once it leaves the premises? If the operation maintains responsibility for the organic integrity of product or crops after they leave the premises, please describe when another entity assumes responsibility, and who that entity is:

3. How is organic integrity of transported product maintained?

4. Please indicate which of the following applies to post-harvest transport:

Transport vehicles are inspected for cleanliness and organic integrity prior to use.

Product is transported in impermeable containers or packaging.

The transporting entity is a certified organic handler.

Transport vehicles are dedicated to organic-only use during transport.

The transporting entity follows written guidelines, agreements, or a contract for maintaining organic integrity.

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