

**NCAC Minutes
October 7, 2010**

Call to Order 7:03pm

Attendees Present

Michelle Dwojewski, Crystal Dalton, Edward Powell, Robin Hypes, Barbara Southern, A. Ramu, Pam Zyvoloski, Larry Galliher, David Simpson, Pam Petit
Visitor – Andy Morikawa, Community Foundation of New River Valley Executive Director

Approval of Minutes from September 2, 2010

Minutes from September 2, 2010 Meeting were approved as corrected.

Treasurer's Report

Edward Powell presented the Deposit Detail, Balance Sheet, Reconciliation Detail, and Sauerkraut Benefit Accounting Report as of October 2, 2010. He reported that although the Sauerkraut Program did not receive a good income, the program did not go into the negative. He also reported that the Giles Wellness Center currently owes \$180.00. The Treasurer's Report was accepted.

Old/Unfinished Business

1. Mary Keffer – Sauerkraut Band. Participation was low. However, as shown on Treasurer's Report, funds basically broke even.
2. Zumba Class Update Participation is still going well.
3. Pembroke Volleyball – Robin Hypes hasn't heard back from Pembroke Volleyball League. Michelle suggested that the chairs be moved to allow more room in the cafeteria for the volleyball team. While this is being done, the chairs could be cleaned and inspected to determine need of repair. Robin indicated that they have not gotten back to her about the start dates, and that they can't find any other place.
4. Garden Club - Since the Garden Club didn't have a meeting, Pam will follow-up on the maintenance of the flowerbeds.
5. Strategic Plan – The Strategic Plan was voted on and approved by majority to be fully implemented.

New Business

1. Pembroke Grant Proposal – Michelle D. stated that the Grant Proposal was submitted to assist in repairing and maintaining outside playground and basketball court equipment, and for general operating expenses, as well as computer lab expense assistance. The outcome of the grant proposal will not be known for several months.
2. NCAC Website Upgrade– Michelle D. reported that Melissa Davids has developed a potential website structure for the NCAC. This is not a live site. The link was provided to board members for their review. Michelle indicated that the board will need to determine if it would like her to do more work and to implement the new website structure. Mr. Simpson did not receive the email link. It was

suggested that Mr. Simpson and Ms. Davids communicate. Michelle D. will forward information to Mr. Simpson.

3. *Sheriff's Office* – Michelle D. reported that Mr. Martin Keffer contacted her via email and indicated that Giles Sheriff's Department contacted him to report an open door at the rec center. He indicated that he did meet the sheriff at the rec center, and suggested that we update our information with them so that they could contact the appropriate person. A discussion of a how to remedy this ensued. It was agreed upon that the NCAC provide Giles County Sheriff's Department with the Rec Center telephone number. Volunteers will forward calls from the main number to an on-call person. The NCAC developed a procedure whereby it established an on-call rotation. Board Member volunteers will forward incoming phone calls from the NCAC telephone number to them (their designated phone number) and they will accept same. This on-call status will rotate monthly and change at each board meeting.

The following volunteered for each respective month:

Robin Hypes – October

Edward Powell – November

Michelle Dwojewski – December

Crystal Dalton - January

Other New Business

4. *Windows* – Edward Powell indicated that he will be meeting with National Windows & Doors to obtain estimates for repairing the windows. He will get some options for doing so. He stated that he would like to get estimates for the kitchen windows, the cafeteria windows, and the classroom windows. He indicated that the cost he heating is high because the windows don't open or close properly. We would be able to recoup the costs of repairs in the heating costs. But first we need to obtain estimates. Repairs could be done one place at a time. With an estimate in hand, we could seek grant money to help with repair costs.
5. Next Board Meeting – Ed Powell motioned to hold the next board meeting at his home, due to the cold, on Wednesday, November 3rd 2010 at 7:00 pm. Pam Petit 2nd the motion. The motion was approved by majority vote.
6. Spring Social – Robin Hypes indicated that she and Barbara are looking into holding a Spring Social Dance with a DJ. It would be for those 18 or older and they are looking at holding this in March, 2011. They could pre-sell tickets and maybe have a light faire or snack foods. The DJ would costs about \$300.00. She will look into this further.
7. Newsletter – Robin Hypes indicated that the Village Council will allow the NCAC to restart or continue the newsletter that it previously produced.
8. A-1 Heating and Air – Robin will contact Pam at A-1 to see if they can look at the last room on left due to Leon Law's report of smelling gas.
9. Tenant Vacate – Mr. Wood's room was inspected and Robin will check for any damages to assess, if needed.
10. Removal of Trash – Ed Powell and Larry Galliher will meet on Tuesday at 3pm to pick up and remove debris from the hall upstairs. If it is rainy, they will make alternative arrangements.

11. Checking Pipes – Larry Galliher indicated that last year, he would check the pipes and turn up the heat if necessary, so that pipes don't freeze. He indicated that he will volunteer to do the same this year as well.
12. Art Exhibition – Michelle D. reported that she was approached by a group of teens who wanted to hold an arts exhibition for students in Giles County Public Schools. Kids would be able to display their artwork to the public, to represent that Fine Arts education in an important component in school. Larry suggested involving Craig County school system as well. It was motioned and seconded to vote to allow the group to hold its Fine Arts Exhibition at Newport Recreation in March, 2011 – Art Education Month. Voted upon and unanimously agreed.

The meeting adjourned at 8:32 pm.

The next Board Meeting is scheduled for 7:00 pm, November 3, 2010 at Edward Powell's home.