

**NCAC Minutes
September 2, 2010**

Call to Order 7:09pm

Attendees Present

Michelle Dwojewski, Robin Hypes, Fran Stafford, Pam Zvoloski, Roxanne Link, Leon Law, David Huffman, Edward Powell.

Quorum Not Met. General information was presented.

Approval of Minutes from August 5, 2010

Approval of Minutes of the prior meeting was tabled as Minutes have not been completed.

Treasurer's Report

Edward Powell presented the Reconciliation Detail and Balance Sheet Detail through August 2, 2010. The current ending balance, as of 7/23/2010 is \$11,599.15. Discussion of split transactions occurred and Mr. Powell will see about detailing those transactions. Robin provided a cash bag containing proceeds from bingo. Mr. Powell questioned the board on the electric bill reimbursement from the Fair Board to the NCAC. Mr. Law indicated that the prior bill and future bill are averaged out. The Fair board pays the difference between the electric bill during the Fair and the average of the two other bills.

Report of Special Committee's – Newport Agricultural Fair Board

Mr. Law indicated that the Fair went very well. He discussed the process of repairing the Barn and indicated the need to add two reinforcement posts. Volunteers worked diligently to make repairs. Charles Litton was able to provide his assistance in redoing the stalls. The barn is now locked. The County also completed its work on installing the water pipelines to the area. This year, Mr. Law reported that Gate Fees amounted to \$10,180.00. The NCAC receives 10% of the gate fees, in the amount of \$1018.00. Fireworks went very well.

Mr. Law noted that he has received requests for additional information regarding the possible use (rental) of the barn for Horse Shows or Livestock Shows as well as possible use for the Ruritians property.

Old/Unfinished Business

1. Mary Keffer – Sauerkraut Band. - Robin Hypes reported that the current Concert is scheduled for September 24, 2010. They will perform from 7-9pm that evening. Robin was provided with a sketch of how they would like the tables set up. Further discussion regarding the whether or not have a dinner during the event ensued – See New Business.
2. NCAC Strategic Plan – Tabled until next meeting.
3. Zumba Class Update– There have been instructor trouble but the classes are going well. Each week, there are 20-40 participants for the class.
4. NCAC Tent at Newport Fair – Pam Z. reported that the NCAC received \$50.00 in the donation jug. Next year, it was suggested that the tent have a 50/50 Raffle.
5. Pembroke Volleyball – Robin Hypes spoke to Mary Carraway regarding volleyball at Newport Rec Center. They would practice and hold games 4 times per week from 5:30-8:30pm. Further discussion

and coordination is necessary, but a determination has not been made as to whether or not this group will practice at Newport Rec.

6. *Bingo at Newport Fair* – Robin Hypes reported that the Gaming Commissioner visited the NCAC Bingo game at the Fair. Bingo did get started - but late. Robin indicated that the commissioner requested a copy of the NCAC non-profit status. But as the Bingo game occurred, the Commissioner was fine with everything.

New Business

1. *Grassroots.org* – Michelle indicated that grassroots.org offers non-profits a variety of services that the NCAC could utilize. These are free services available only to non profits. Volunteer consulting, virtual phones, web hosting, web development, etc. are just a few.
2. *NCAC Facebook Update* – Michelle D. stated that the Facebook page is doing well. It is a good social network to help market and advertise the NCAC and recreation center. There are current 57 likes on the facebook page, and visits to the page have increased from 0 to 13-14 visits per day.
3. *Sauerkraut Band* – It was determined that we will hold a fundraising Dinner during the Sauerkraut Band performance. Roxanne, Pam and Michelle will work to coordinate this. It was agreed that Sauerkraut, hot dogs, sausage, and chips with canned soda, water, and lemonade will be utilized. Roxanne and Pam Z. volunteered to obtain items from Sam's Club. The dinner will be served from 5:30pm-7:30pm. The cost will be \$8.00 for adults and \$4.00 for children.

Other New Business

4. *Garden Club* – Pam Z. indicated that the Garden Club wanted to clean up the areas in the front of the building for free. She also stated that the Garden Club handles the Holiday Dinner table decor. It is currently scheduled for December 5, 2010.
5. Robin mentioned that Renee said that the mop-bucket disappeared after the fair. It was an old metal bucket and she is not able to find it. Mr. Law indicated that the Fair Board would replace it.
6. Mr. Mike Huffman questioned the procedure for renting rooms at the recreation center and hold inside or outside Flea Markets. Ms. Stafford provided Mr. Huffman with current rental information. Roxanne Link indicated that the Annual Craft Fair is scheduled the last weekend in October. Mr. Huffman questioned about what happened to the Halloween Party and suggested maybe we could have a Haunted House.
7. Mr. Law indicated that the Pembroke Charity Grant requests are coming due. The application is on the Pembroke Telephone website.
8. Mr. Law suggested that we could hold a Winter Concert in the auditorium with a local band. He indicated that we could sell advanced tickets for this event maybe for \$10.00 per person.
9. Mr. Powell mentioned window repair work and the need to be able to actually close the windows for winter. Ed indicated that he required some assistance in closing up some windows. Mr. Huffman and Mr. Powell will discuss this after the meeting.

The meeting adjourned at 9:17pm.

The next Board Meeting is scheduled for October 7, 2010.